

Kick-off Meeting/Initial Workshop

Cook Island's NIE Application to the Adaptation Fund

16 January, 2014

Venue: Red Cross

Objectives:

The Objectives of the Kick-off Meeting and Initial Workshop are:

- 1) to introduce the project to all key stakeholders and align roles and responsibilities; and
- 2) to explain the role of climate finance readiness for accessing international funds such as the Adaptation Fund (AF).

Expected outcome:

The roles and responsibilities of each stakeholder in the AF accreditation application process will be defined. A working group will also be established to facilitate:

- 1) the gathering of necessary documents and information to complete the application process; and
- 2) the capacity building plans that will be undertaken to ensure that the DCD can successfully carry out its role as an NIE (if accredited) and/or access other international climate funds.

Time	Session	Roles
09:00 – 09.15	1) Welcoming words Objectives and expected outcomes	Minister of Finance & Financial Secretary
09.15 – 10.00	2) The scope of 'climate finance readiness' <ul style="list-style-type: none">• Examples and lessons learned	FSFM
10.00 – 11:15	3) The Cook Islands current climate finance landscape and experience with projects <ul style="list-style-type: none">• Peer Review• PEFA• Activity Management Cycle• Climate Change programs• Break-out interactive session (FSFM)	MFEM, OPM
11:15 – 11:45	<i>Break (coffee and tea)</i>	
11:45 – 12:45	4) Access requirements of the Adaptation Fund <ul style="list-style-type: none">• International case study examples of organizations granted accreditation and their lessons learned	FSFM
12:45 – 13:45	<i>Lunch</i>	
13:45 – 14:45	5) Interactive session on the application process and the potential role of different agencies	FSFM
14.45 – 15.15	6) Next steps and timeline	DCD with FSFM

