



MINISTRY OF FINANCE AND ECONOMIC MANAGEMENT
GOVERNMENT OF THE COOK ISLANDS

Minutes for NIE Working Group Meeting

Date: Monday 24 March 2014, 2pm

Attendees: Teu Teulilo (TT), Boyd Ellison (BE), Edward Herman (EH) , Peter Tierney (PT), Ana Tiraa (AT)

Apologies: Josh Daniel (JD), Petero Okotai (PO), Lavinia Tama (LT), Edward Parker (EP)

Absent: Michelle Aisake (MI), Jeanine Daniel (JD)

1. Update on last minutes (10 March) Action items

- TOR for Akairo was circulated
- PT to advise EP, BE of procurement training details for follow up (PT)
 - NZ training planned for April. DCD (Tamara) is coordinating attendance.
 - USP training delivered by PICPA (Pacific Islands Centre for Public Admin) in July. DCD will coordinate content alignment with CI Govt and call for nominations
- Report back from all at this meeting (see attached status report)

2. Follow up action items

- PEFA is on track for its short term goals – Budget team continuing to work on this
- Request date from Frankfurt of board meeting to understand 3 month submission. May extend dates to include PEFA report (September). (VJ)
- New Procurement Specialist approved via PSC. TT to circulate Financial Analyst (Procurement focus) for teams reference
- Tender Management Plan to be circulated for feedback (BE)
- NIE Communications/Media to be reviewed. Richard to update HOM's and all documents to continue to be loaded on to NIE website. Release of Inception report (still pending) to be published and communicated to media. (VJ)
- Activity Management Work plan to be circulated for feedback to appropriate parties (VJ)

3. Next Meeting

To cater for Akairo (Tina Newport) being in-country, the next meeting will be held on *Thursday 10 April at 2.00pm*.

4. Issues Register

<i>Issue</i>	<i>Detail</i>	<i>Response</i>	<i>Status</i>
Audit of all Govt Ministries	Audit is being fast tracked for MFEM, but we do not yet have clarity on need for audited accounts across government for NIE <i>and</i> PEFA	Frankfurt to give advise on NIE requirements	