



**MINISTRY OF FINANCE AND ECONOMIC MANAGEMENT**  
GOVERNMENT OF THE COOK ISLANDS

# Minutes for NIE Working Group Meeting

---

**Date:** Monday 8 September 2014, 2pm

**Attendees:** Vanessa Jenner (VJ), Boyd Ellison (BE), Peter Tierney (PT)

**Absent (some apologies):** Edward Parker (EP), Lavinia Tama (LT), Ana Tiraa (AT), Miimetua Nimerota (MN), Josh Mitchell (JM), Petero Okotai (PO), Edward Herman (EH), Michelle Aisake (MA)

*Note that the next few months will be leading up to our application process due at the end of November. Hence it is very important you attend the two weekly meetings and progress actions in between or signal any barriers. Your supported is appreciated.*

## 1. Status Report

- There have been no objections to Frankfurt (Suzie's) visit from 4-14 November 2014. We are progressing with bookings and planning. Please note these dates in your diaries and we will be in touch regarding a plan to engage with your ministry.
- A draft timeline of activities is attached for your feedback at the next meeting – what is missing, what is achievable? Feel free to send feedback through before meeting.
- Tender waiver received from tender committee on United Nations Environment Program (UNEP) funds (USD28k) to give USD13k to Anti-corruption activities and USD15k to Te Tarai Vaka activities

## 2. Procurement

- MFEM procurement website up and running
- Crown Law have finalised T&C – now being reviewed by ministries
- Complaints process to be integrated into ACC work

## 3. Te Tarai Vaka (AMC)

- DCD and Working Group workshops held with a lot of feedback to improve engagement across stakeholders
- Handover of Akairo work to DCD will occur at the end of September when Hilary Gorman returns – DCD will take ownership of driving plans going forward (Akairo/DCD)
- Stakeholder engagement plan will be developed in September for roll out in October (DCD) – will include website, face to face for different levels and audiences, documentation for application
- Factsheet to be developed to assist in communications (Woven Pacific)
- Dynamics technology will be used to store project documents and intention to make it available to other ministries to access information
- Cost Benefit Analysis (CBA) being reviewed (Akairo)

#### 4. Anti-corruption Committee

- Letter of Variation needs to be signed (VJ/Frankfurt/ACC)
- Richard has engaged with stakeholders and Kevin Carr will be directly contacting relevant parties on input over next few weeks
- Next meeting for Committee in September – timing tbc (Richard)

#### 5. Next Meeting –

- Monday 22 September, 2pm at DCD offices.

#### 6. Issues Register

<i>Issue</i>	<i>Detail</i>	<i>Response</i>	<i>Status</i>
Audit of all Govt Ministries	Audit is being fasttracked for MFEM, but we do not yet have clarity on need for audited accounts across government for NIE <i>and</i> PEFA	Frankfurt to give advise on NIE requirements Edward to update on overall plan	Report circulated C/Acts – Provide status check (LT)
Dates of Board meetings unknown	The board meeting timeline is not published for 2014 so there is no way to confirm the board meeting to ensure we meet the 3 month deadline	Frankfurt to follow up with accreditation panel	
Caretaker Government	Budget delays and PEFA delays	Delay submission to Q3	Decision taken to delay submission until end November. Revisit once elections have occurred
Dual process for AFB and GCF	Resource to manage application process for both funds	Seek further funding for Frankfurt support	Await decision for October Board meeting