

PROGRESS REPORT

Client: **COOK ISLAND GOVERNMENT (MOIP / NZAP)**

Progress Report No: **PR03**

Project: **NORTHERN GROUP WATER HARVESTING PROJECT**

Date: 30 September 2011

To:

Principal	Donye Numa	(DN)	Secretary / MOIP
NZ Aid Programme	Maureen Hilyard	(MH)	Development Programme Coordinator
Principal Rep	Ngateina Rani	(NR)	Infrastructure TA MOIP
CIG Aid Management	Jim Armistead	(JA)	Secretary/MFEM Aid Management AMD
CIG Health Services	Tata Vaeau	(TV)	Health Officer
CIG Internal Affairs	Bredina Drollet	(BD)	Secretary / MIA
Contractor	Keta Williams	(KW)	RVK Contractors (RVK) / Director

From:

Project Manager	Romani Katoa	(RK)	ROMANISDESIGN (RD) / Director
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ITEM	DESCRIPTION
1	Project Schedule
	Contract Stage – Mobilization: Confirmation of household lists and signing of MOU's, 2 months
2	Project Matters & Update
	<p>a) Confirmation of household lists: Final household lists were confirmed by Pukapuka/Nassau, Rakahanga and Penryhn this month</p> <p>b) MOU'S – were signed between the Mayor and Island Secretary of Pukapuka/Nassau, Rakahanga and Penryhn and the Secretary of MOIP.</p> <p>c) Mobilisation – the barge “SV Kusima” from Fiji arrived on the 23rd September. After a quick trip to Mauke and Mangaia, the barge commenced loading on the 27th September and departed Rarotonga for Pukapuka and Nassau on the 30th September. Not all materials could be loaded so another trip to Pukapuka and Nassau will be scheduled via Rakahanga and Penryhn.</p>
	<p>Milestone</p> <p>Milestone</p> <p>Milestone 4-5 days sailing pending on conditions</p>
3	Contract Processes
	<p>a) Third Advance Payment – 3rd payment of \$400,000 of the Contract Price upon presentation of the Bill of Lading for aluminium roofing from Contractors suppliers</p> <p>b) Other Payments – all other payments to be made upon invoice / claim against works completed</p> <p>c) Contractors Retention: progress claims will incur 10% retention on all progress claims until 10% of the contract sum is reached.</p> <p>d) Extensions of time: no extension of time has been requested at this stage.</p> <p>e) Onsite Work Assessment forms and Rotaform Warranty Forms have been printed.</p>
	To be actioned

	f) Budgets have been provided to complete all community water tanks on Pukapuka, Nassau, Rakahanga, Manihiki and Penryhn – refer to budget. These are estimates provided by RVK Contractors.	
4	Construction Matters	
	<p>g) Quality Assurance: the contractor shall provide quality assurance to the works done on the project.</p> <p>h) Provision of materials, equipment and services by Contractor Contractor to undertake all works and materials inclusive.</p> <p>i) Liaison with local authorities: RK has been liaising with local authorities on the islands of Pukapuka, Nassau, Rakahanga and Penryhn. There is a real concern with no rain for at least 7 months on all of the Northern Group islands. RK has received emails and letters from Island Administration and Island Councillors raising their concerns and highlighting the importance of refurbishing the existing community water tanks as reserves for the island.</p>	To be actioned
5	Site Contract Administration	
	Inspections: will always be onsite on each island by site supervisors. Inspections and discussions will form part of reports (as required).	To be actioned
	Mobilisation photos	
	Photos were taken on Thursday 29th September 2011 @ Avatiu Wharf	









Budget Estimate - Public Community Water Tanks

Pukapuka	qty tanks	coloursteel roofing	aluminium roofing
<i>Wale Toa</i>	2	50392.00	54642.00
<i>Roto</i>	2	38332.00	41668.00
School	2	29140.00	33485.00
Yato	2	27,417.00	30722.00
Est Cost.	8	\$ 145,281.00	\$ 160,517.00

Manihiki	qty tanks	coloursteel roofing	aluminium roofing
Pareatai	2	54765.42	61218.43
Tukao school	2	54765.42	61218.43
Tauhunu Rua	2	68456.78	76523.03
Pauhu Rua	2	77584.51	86726.00
Est cost	8	\$ 255,572.13	\$ 285,685.89

Rakahanga	qty tanks	coloursteel roofing	aluminium roofing
Shed 1	2	46301.00	50229.00
Shed 2	2	40729.00	44206.00
Wharf shed - spouting and tank repair			32877.00
Est cost		\$ 87,030.00	\$ 127,312.00

Penryhn	qty tanks	coloursteel roofing	aluminium roofing
Omoka School	labour only		24756.00
Council catchment		28684.13	31900.38
Old hospital tank	needs piping/spouting and fascia boards		8185.00
Tupou Isaia Catchment	needs fascia/spouting/downpipes		9016
Omoka & Tetautua tanks	just need repairs		
Est cost		\$ 28,684.13	\$ 73,857.38
Total Budget		\$ 516,567.26	\$ 647,372.27

Kind Regards,

Romani Katoa
 Project Manager
ROMANISDESIGN LTD